

11 November 2024

Dear parent/guardian,

### 2025 Contributions - Year 7

Monterey Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Monterey's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

At Monterey Secondary College, the School Council and Finance Committee work together with the Principal Team and Finance Team to ensure parental contributions remain affordable for all families. These teams carefully manage all funds, directing them toward supporting student outcomes, wellbeing, and educational experiences. Parental contributions play a key role in broadening the range of subjects, offering special curriculum experiences, enhancing digital learning opportunities, and providing valuable resources that enrich both academic and wellbeing programs for our students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached to this 2025 Year 7 Voluntary Financial Contributions.

Yours sincerely,



Peter Langham (Principal)



Emma Boag (School Council President)

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Subject consumables, classroom materials and activities	
<b>REMIX (Technology rotations)</b> <ul style="list-style-type: none"> <li>• DIY Technology</li> <li>• Electronic Music</li> <li>• Art Technology</li> <li>• Robot Racers</li> </ul>	\$10.00
<b>Art</b> Craft paper, paint, cardboard, pencils, and clay	\$5.00
<b>Design and Technology</b> Timber, nails, glue, PPE, sandpaper	\$15.00
<b>Food Technology</b> Cooking ingredients	\$10.00
<b>Science</b> Experiment materials	\$20.00
Digital technologies - provision of devices, software, and system support	\$10.00
Printing and photocopying of worksheets and learning materials	\$10.00
<b>Total Curriculum Contributions</b>	<b>\$80.00</b>

Other Contributions - for non-curriculum items and activities	Amount
School Sports Victoria affiliation	\$5.00
Student ID Card	\$5.00
<b>Lock for locker</b> Retain for future years	\$5.00
<b>Compass</b> Student and parent communication tool	\$10.00
<b>First aid</b> Equipment and materials	\$10.00
School grounds maintenance and improvements	\$10.00
<b>Total Other Contributions</b>	<b>\$45.00</b>

### Educational items for students to own

Below is a list of items that the school recommends you purchase from a third party provider for your child to individually own and use.

- [Booklist – Champion Education](#)

The official booklist supplier for the College is Champion Education who are located in Dandenong South. Online ordering and booklist delivery details can also be found on the Champion website; [www.champion.com.au](http://www.champion.com.au)

- [Uniform – Beleza School Uniforms](#)

The official uniform supplier for the College is Beleza who are located in Frankston. Ordering is available in store and online; <https://beleza.com.au>

### Schools Savings Bonus

The Schools Savings Bonus is available to all students for 2025, valued at \$400. This bonus can be used for purchasing textbooks from Champion and uniforms from Beleza. For more information, please contact the school reception to speak with our administration staff, or visit <https://www.vic.gov.au/school-saving-bonus>

### Extra-Curricular Items and Activities – provided on a user-pays basis

Monterey Secondary College offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
<b>Interschool Sport programs</b> Each student who participates in an interschool sporting event will be required to pay \$10.00 per event prior to the day of the event.	\$10.00
<b>Whole School Swimming Carnival</b> Entry fee	TBA
<b>Whole School Athletics Carnival</b> Onsite	Free
<b>Camps and excursions to be scheduled</b>	TBA

### Financial Support for Families

Monterey Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Centrepay
- ABSTUDY
- Payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact one of our main office staff:

**Finance Manager:** Denise Trim

**Administration:** Melissa Skelton

Ph: (03) 9781 7700 | Email: monterey.sc@education.vic.gov.au

### Total

Category	Total
Curriculum Contributions	\$80.00
Other Contributions <i>(Non-tax deductible)</i>	\$45.00
<b>Total</b>	<b>\$125.00</b>

### Payment methods

2025 Contributions will be open for parent/guardian payments from December 2024. Our preferred payment method is Compass via Payments Centre, we also have the following payment options available;

Payment Type	
Visa & Mastercard	- Payment plans - Immediate card payment (EFTPOS)
Cash	Pay at our main school reception area
Bank Transfer	Please indicate child's name as reference  BSB: 063133 Account: 10080074
Centrepay/ABSTUDY	

Current Health Care Card holders can apply for CSEF. If eligible, please complete the provided CSEF Application Form and email to College as soon as possible with a copy of your Health Care Card.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.